

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
MAY 11, 2017 2:00 P.M.**

DIRECTORS PRESENT WERE:

Joe DeHoyos Ernie DeWinne Harry Maxwell

OTHERS IN ATTENDANCE:

Charlene Greenhill Joe Ortega Barbara Maxwell Steve Malone John Schuetze

The meeting was called to order by Vice President Harry Maxwell as 2:00 pm May 11, 2017.

MINUTES: Each Director read the Minutes of the April 14, 2017 Board Meeting.

MOTION: Ernie DeWinne made a motion to accept the April 14, 2017 minutes as presented. Joe DeHoyos seconded the motion. - The Board voted unanimously and the motion passed.

TREASURER REPORT: Ernie DeWinne presented the Treasurer's report, noting that there was an increase in income this month. He reviewed the balance sheet and profit and loss statements as of April, 2016, March, 2017 and April, 2017. Ernie indicated that Rock Solid has not yet remitted their April & May rental payments. Ernie will call them on this. He indicated that there is some construction labor costs included related to a new main that was put in on Saddle Horn. Normal business operations: repairs, audit fees, etc. Utilities are up this year to date over last year, but we are pumping more water.

MOTION: Joe DeHoyos made a motion to accept the treasurer's report as presented. Ernie DeWinne seconded the motion. - The Board voted unanimously and the motion passed.

FIELD OPERATIONS: Joe Ortega reported that they finished the cleaning up after laying pipe on Saddle Horn Dr., and have also cleaned up the area at Unit 6, hauling off rock and debris, and leveling the area; removed trees at the Condo well site in preparation for new pressure tank installation. Three taps installed this month; patched Kings Ranch Road; painted roof at Plant 3; repaired one surface leak; met with the County rep to develop a plan for repairing the road. Joe also reported that the helper resigned last week, and he and Bonnie Tidball met with and have hired a new helper.

OFFICE OPERATIONS: Barbara Maxwell reported that she is covering for Karen Antill who is out on medical leave. She indicated that Karen has been very available by phone for any questions and to advise as needed. No issues for BOD at this time.

CHARLENE GREENHILL: Charlene Greenhill reported that the Consumer Confidence Report (CCR) that is due July 1st, and she is trying to get it done by June 1st to avoid the rush of submissions. Charlene also reported that she is working on the Cross Connection Control Report. We only have household, no businesses here. Cannot have an "outside" well hooked up to a house. Only the BRRWSC wells are allowed to be hooked up to homes. Charlene inquired whether she and Joe could verify that outside wells were not hooked up, but was told that only a licensed inspector can do this. So Charlene and Joe will make a list of households that have private wells on their property, so that they can be checked out. Also need to verify that the pool is separate from the water. Joe verified that there are only three customers who have a private well on their property. Charlene also reported that she did get the Sanitary Control Easement. The County states that it is non-recordable. So, Charlene called Don Frazer, who had done the work 17 years ago, and he was going to forward the notarized info to her to resubmit to county. It is expected this will be accepted by the county.

OLD BUSINESS:

PLANT #3 PROJECT UPDATE:

- Ernie DeWinne reported that the BEC subcontractor ran conduit. BEC will come out and attach to transformers. Currently waiting for Hoover to get out of the way so Joe Ortega can finish. Harry Maxwell asked if area can be straightened up soon. Will be done after acidizing is completed, which will be done after a contract is signed. Discussion re: signing of contract, issues in wording. Ernie will take the estimate back and have them make changes to actually make it a contract. Joe Ortega will begin straightening up the dirt, etc. Joe Ortega asked John Schuetze to request that the DRROA Board rent a truck to move the dirt/rocks.
- There is a new homeowner with a driveway issue, needs to be fixed with pavers. Ernie DeWinne stated he will go and speak to the homeowner after this meeting.
- Joe DeHoyos asked when/how the tamping of road cuts made will be accomplished. Joe Ortega will be taking care of this per specs in plans. Joe DeHoyos reported that he has looked into a cutting saw. Harry asked him to get specifications.
- Discussion of the fact that the new tank is 2 months away. So Hoover will leave and return when the tank arrives.
- Discussion re: sidewalk around building, and fencing at end of project. Discussion about what type of fence should be used. Differences between ASTM vs. TCEQ requirements. Wood privacy fence vs. chain link fence. Esthetics vs. safety/security. Charlene advised that the well site must be visible for security reasons. It was also noted that chain link would be less expensive and easier to keep up than a wood fence. The BOD agreed to stay with the fence specs of no less than 8 feet of chain link fence.

UPDATE ON STATUS OF PLANT #1 TRANSFER PUMP: Project is completed and online.

CONDO PROJECT UPDATE: New pressure tank on order. Will need excavation. Plans were approved by TCEQ. Still need to have slab and base put in. Will also do concrete slab at Well #1. Harry reported that he and Joe DeHoyos looked at the area. Infrastructure problems with rust and leakage. Some leakage appears to be able to be corrected by a welder. Pressure tank is on order and storage tank still needs to be ordered. Ernie will get a quote. Joe Ortega will work on prepping area next week. Discussion ensued about installing a bypass line when the storage tank is removed. Joe Ortega stated we could plumb in a temporary storage tank (1000 gal. plastic tank) to provide water while working. Ernie asked Joe Ortega to come up with drawings for temp service for condos to get it done. Joe Ortega stated he will need a pressure switch, and will get prices.

UPDATE ON SADDLE HORN WATER MAIN: Joe Ortega completed.

UPDATE ON CONCRETE SAW: Joe DeHoyos will follow-up.

NEW BUSINESS:

BOARD VACANCY: Steve Malone was presented to fill vacancy until next Annual Meeting.

MOTION: Ernie DeWinne made motion to accept nomination; Joe DeHoyos seconded it. Members voted unanimously to accept, and the motion passed.

REVIEW 2016 IRS 990: Ernie reviewed with Board per requirements.

DISCUSS SECURITY CAMERA FOR PLANT#3: Harry had one gotten one estimate, however, this is now a moot issue, due to fencing decision.

DISCUSSION OF PARTICIPATION OF BOD AT TCEQ 2017 PUBLIC DRINKING WATER CONFERENCE: Harry mentioned that the BOD should begin to make plans to attend the Conference, if possible, as it was very enlightening last year. Conference will be held in Austin at the Doubletree Hotel on August 8 & 9. Registration for Charlene and Joe Ortega is May 23rd; registration for BOD members is May 25th. Ernie will register the BOD.

MINI-EXCAVATOR RENTAL: Joe Ortega asked if BOD would approve him to rent one and also evaluate for future purchase.

MOTION: Ernie DeWinne made motion to approve rental; Joe DeHoyos seconded the motion, and all approved.

MOTION: Ernie DeWinne made a motion to adjourn the meeting. Joe DeHoyos seconded the motion. The Board voted unanimously and the meeting was adjourned.

BRRWSC President ó Bonnie Tidball _____

BRRWSC Secretary/Treasurer ó Ernie DeWinne _____